



**SC Works Management Committee Meeting
Thursday, August 26, 2021 at 11:00 a.m.**

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Meeting ID 815044542 United States, Columbia

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AGENDA

- I. Welcome and Opening Remarks Mr. Warren Snead, Committee Chair
- II. Approval of Minutes from May 27, 2021* Mr. Snead
- III. Discuss and Finalize PY'21 Priorities Mr. Snead
- IV. Other Business/Adjourn..... Mr. Snead

*Denotes voting item

**Governor’s State Workforce Development Board
May 27, 2021 SC Works Management Committee Meeting Minutes**

MEMBERS PRESENT

Mr. James W. Snead
Mr. Dan Ellzey
Mr. Edward F. Sturcken
Mr. Perry Shuping

MEMBERS EXCUSED

Mr. Gregory L. Tinnell
Mr. John Uprichard

Welcome and Opening Remarks Chair, Mr. Warren Snead

Mr. Warren Snead, Committee Chair, called the meeting to order at 11:01 a.m. A quorum was present.

Approval of Minutes from February 23, 2021*Mr. Snead

Mr. Edward Sturcken made a motion to approve the February 23, 2021 meeting minutes. Mr. Dan Ellzey seconded the motion and the Committee unanimously approved the minutes.

Reemployment Efforts..... Mr. Dan Ellzey

Mr. Ellzey discussed reinstatement of the work search requirement and other programs aimed at helping to facilitate reemployment including, weekly job matching, enhanced referrals, the recall taskforce, virtual job fairs, and individual employer plans.

Virtual Job Fair Platform Ms. Diana Goldwire

Ms. Diana Goldwire provided an overview of the Brazen Job Fair Platform, highlighting key features. DEW implemented Brazen statewide in March 2021.

Overview of Soft Skills AnalysisMs. Jackie Taylor

Ms. Jackie Taylor shared recent progress on the state’s effort to track and document soft skills activity across WIOA programs and to create a South Carolina Soft Skills Certificate to demonstrate mastery of essential soft skills. A soft skills analysis resulting in the identification of six (6) essential soft skills. The state issued a State Instruction Letter in December 2020, requiring Local Workforce Development Areas to use a specific SCWOS activity code to track soft skills instruction. The WIOA Core Partners agree to a similar process for tracking and reporting soft skills instruction provided by Adult Education, Vocational Rehabilitation, Commission for the Blind, and Department of Social Services. The state is collaborating with WIN to create a digital literacy module and the Soft Skills Certificate, which will be available in Program Year 2021.

Other Business/Adjourn.....Mr. Snead

Mr. Snead reminded committee members of the upcoming SWDB meeting on Wednesday, June 23 at 11:00 a.m. The Committee did not discuss any other business. The meeting adjourned at 11:34 a.m.

*Denotes voting item

Governor's State Workforce Development Board SC Works Management Committee Charter

COMMITTEE PURPOSE:

Build a demand-driven workforce delivery system that equips job seekers with the skills businesses need.

COMMITTEE FUNCTIONS/DUTIES:

- Champion initiatives to make in-person and online services and access to services more user-friendly
- Oversee the implementation of the SC Works Certification process by the local areas, and monitor and maintain the progression of the standards
- Develop benchmarks and baseline standards to measure and evaluate SC Works system performance
- Identify training needs (hard, middle, and soft skills) and opportunities for businesses and jobseekers and implement and/or drive efforts to close gaps
- Initiate statewide operational practices to improve service delivery
- Improve communication with local workforce development boards
- Promote business engagement with the workforce system
- Other responsibilities as assigned by the SWDB