

**Governor’s State Workforce Development Board
October 19, 2023, Committee on Workforce Innovation Meeting Minutes**

Members Present:

Dr. Windsor Sherrill*, Chair
Ms. Valerie S. Richardson*
Ms. Susan H. Cohen
Col. Craig Currey
Dr. Tim Hardee
Mr. Jay Holloway
Ms. Felicia Johnson
Ms. Elaine Morgan
Mr. Tyler Servant
Sen. Ross Turner

Members Absent:

N/A

Welcome and Opening RemarksDr. Windsor Sherrill, Committee Chair

Dr. Windsor Sherrill, Committee Chair, called the meeting to order at 11:00 a.m. A quorum was present.

Approval of Minutes from August 17, 2023*Dr. Sherrill

Mr. Jay Holloway motioned to approve the August 17, 2023, meeting minutes. Ms. Elaine Morgan seconded the motion. The minutes were approved by a unanimous vote.

Shared Case Management System Mr. Scott Ferguson

Mr. Scott Ferguson, Deputy Assistant Executive Director of Workforce Development, provided a status update on the PY'23 Shared Case Management System project. Gartner Consulting was awarded the project and will conduct a feasibility study to identify options for DEW and its partners to more effectively integrate data to support service delivery.

The Shared Case Management System project will be executed over three phases:

- Phase 1: Current State Assessment: Gartner will assess the current system and meet with internal stakeholder groups to determine necessary capabilities. Additional meetings will be held with the Department of Social Services, South Carolina Vocational Rehabilitation, the South Carolina Commission for the Blind, the Department of Education's Office of Adult Education, and the South Carolina Occupation Information System.
- Phase 2: Identify Opportunities and Best Practices: a scan of the market for case management and labor exchange solutions will be conducted.
- Phase 3: Develop Strategy and Roadmap: Gartner Consulting will prioritize risks and create future state roadmaps and implementation plans.

Mr. Ferguson explained that the current procurement was for the engagement of required partners only, advising that the plan is for any future system have the capability to interface with state and non-state agency partners.

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Unified State Plan Update **Mr. Charles Appleby**
Mr. Charles Appleby, Senior Advisor, Coordinating Council for Workforce Development, provided an update on the Statewide Education and Workforce Development Act (Act 67) activities, focusing on the Unified State Plan, a comprehensive education and workforce development plan.

One activity required under Act 67 was implementing the Standard Occupational Code (SOC) reporting requirement. SOCs are assigned to a job duty and not just an industry. Mr. Appleby explained that beginning in March 2024, all businesses will be required to submit a SOC for each employee. The information reported will help improve business recruitment, and the workforce system will increase its ability to ensure its investment in more effective education and workforce training.

The Unified State Plan (USP) is a systematic approach to statewide education and workforce development to streamline and unify the efforts of entities involved throughout the state. Mr. Appleby noted that the USP does not replace nor negate the required program and agency-required plans; it is an opportunity to address and collaborate around the state’s workforce and educational needs. The USP’s vision, “Achieve and sustain South Carolina’s workforce potential,” has been adopted as the vision for the 2024 Workforce Innovation Opportunity Act (WIOA) Combined State Plan aligning with the Unified State Plan. Both plans are working on strategies to address the workforce and education in three topic areas: awareness, skills, and obstacles.

Other Business/Adjourn **Dr. Sherrill**
Dr. Sherrill reminded members that the next SWDB meeting will be December 12, 2023, at 11:00 a.m. Members were encouraged to attend the Executive Committee meeting on November 14, 2023, at 11:00 a.m. to hear the results of the SC Secret Shopper Initiative presented by the EvalGroup.

The meeting was adjourned at 11:43 a.m.