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**Board Governance Committee Meeting  
Wednesday, August 18, 2021 at 11:00 a.m.**

**Microsoft Teams meeting**

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**AGENDA**

- I. Welcome and Opening Remarks ..... Mr. Pat Michaels, Committee Chair
- II. Approval of May 11, 2021 Meeting Minutes\* ..... Mr. Michaels
- III. WIOA Productivity Dashboard..... Ms. Michelle Paczynski
- IV. Review Committee Charter & Priorities..... Mr. Michaels
- V. Other Business/Adjourn..... Mr. Michaels

\*Denotes Voting Item

**Governor’s State Workforce Development Board  
May 11, 2021 Board Governance Committee Meeting Minutes**

**MEMBERS PRESENT:**

Mr. Pat Michaels  
Mr. Charles Brave  
Mr. Thomas Freeland  
Dr. Windsor Sherrill

**MEMBERS EXCUSED:**

Dr. Joseph Patton, III

**Welcome and Opening Remarks .....Mr. Pat Michaels, Committee Chair**  
Mr. Pat Michaels, Committee Chair, called the meeting to order at 11:01 a.m. A quorum was present.

**Approval of January 27, 2021 Meeting Minutes\* .....Mr. Michaels**  
Mr. Charles Brave, Jr. made a motion to approve the January 27, 2021 meeting minutes. Dr. Windsor W. Sherrill seconded the motion and the Committee unanimously approved the minutes.

**SWDB Ambassador Tools .....Ms. Dorothy Weaver**  
Ms. Dorothy Weaver provided an overview of the SWDB Ambassador Toolkit and Request Form. Members and staff discussed distribution and use of available tools.

**WIOA Productivity Dashboard..... Ms. Michelle Paczynski**  
Ms. Michelle Paczynski discussed the scope and purpose of the WIOA Productivity Dashboard and defined each of the recommended Key Performance Indicators (KPIs). The focus of Program Year 2021 will be on data collection and tracking, which has previously been unavailable.

**Assessment of Priorities and Next Steps .....Mr. Michaels**  
Mr. Michaels reviewed the status of PY’20 committee priorities, stating that the committee completed six items. He asked for feedback on whether to resume the SWDB Member Survey this year (for PY’20) or wait until next year. The committee agreed to revisit the survey next year. The committee discussed focus areas for the upcoming program year, including board development and Mr. Michaels suggested the next meeting involve reviewing the Committee Charter to identify opportunities for supporting the board.

**Other Business/Adjourn .....Mr. Michaels**  
The Committee did not discuss any other business. The meeting adjourned at 11:45 am.

\*Denotes Voting Item

# **Governor's State Workforce Development Board Board Governance Committee Charter**

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## **COMMITTEE PURPOSE:**

To prepare, assist, and equip the State Workforce Development Board (SWDB) to be the leading advocate for innovative, coordinated workforce development in South Carolina

## **COMMITTEE FUNCTIONS/DUTIES:**

- Equip SWDB members with resources and tools to be leaders and drivers of workforce development
- Provide opportunities for SWDB members to be engaged with workforce efforts and support SWDB initiatives
- Support SWDB direction and decisions with data and systematic processes
- Develop members to be effective advocates on a local, state, and national level
- Develop and monitor board-related policies
- Establish and internally communicate the board's position on governance issues
- Evaluate the workforce development system on a continual basis
- Gather and present data for establishment of best practices and continuous quality improvement
- Other responsibilities as assigned by the SWDB

# 276-WIOA Participants

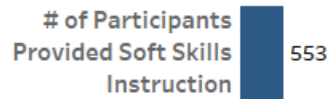
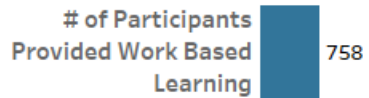
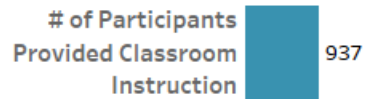
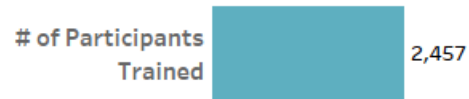
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# WIOA Productivity Dashboard PY'20

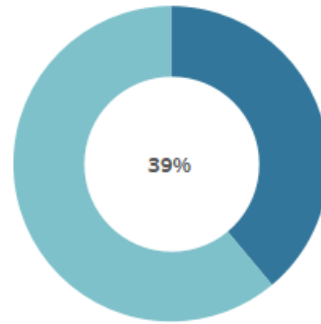


## Participant Services



## Percentage of Participants Trained

# DRAFT



■ Participants Trained Total   ■ Participants Not Trained Total

## Fund Utilization and Participant Cost



Note: WIOA Participant data from SCWOS Ad Hoc reports (July 1, 2020 to June 30, 2021). The Fund Utilization and Participant Cost Rate are through Q3 PY '20.

Version 1.0

