

**Governor’s State Workforce Development Board
August 10, 2023, Board Development Committee Meeting Minutes**

Members Present:

Mr. Patrick “Pat” Michaels
Mr. Thomas Freeland
Mr. Cliff Bourke, Jr.
Mr. Chris Hall
Rep. Randy Ligon

Members Absent:

Mr. Charles Brave, Jr.

Welcome and Opening RemarksMr. Pat Michaels, Committee Chair

Mr. Pat Michaels, Board Development Committee Chair, called the meeting to order at 11:00 a.m. A quorum was present. Mr. Michaels welcomed new Committee members, Representative Randy Ligon and Mr. Chris Hall.

Approval of February 2, 2023, and May 4, 2023, Meeting Minutes*Mr. Michaels

Mr. Thomas Freeland motioned to approve the February 2, 2023, and May 4, 2023 meeting minutes. Mr. Cliff Bourke, Jr. seconded the motion, and the Committee unanimously approved the meeting minutes.

Committee Priorities UpdateMr. Michaels

Mr. Michaels reviewed the Committee’s priorities for Program Year 2023, including carryover priorities from Program Year 2022:

Carryover from Program Year (PY) 2022:

- *Diversity, Equity, and Inclusion Training to SWDB members*
 - The Committee will host the Diversity, Equity, and Inclusion (DE&I) training on October 5, 2023, during their scheduled 2nd quarter meeting.
- *Develop an incentive to reward LWDBs for achieving high levels of performance*
 - Creation of a High-Performance Board Incentive
- *Workforce Development Month/Symposium*
 - Encourage Board member participation in activities planned in their local areas during Workforce Development Month and attendance at the Workforce Symposium. The 2023 Symposium will be held on September 19, 2023, at William's Brice Stadium. Staff will send a Save-the-Date to members.

Discussion: Mr. Michaels facilitated a discussion about the Board Development Committee hosting SWDB Professional Development training at least once per program year, in place of hosting a quarterly meeting.

High-Performance Board IncentiveMr. Michaels

Mr. Michaels facilitated a discussion on the proposed priority for PY’23 to create a High-Performance Board Incentive.

The incentive aims to encourage collaboration and alignment with local boards and recognize Local Workforce Development Boards (LWDBs) for achieving high-performance levels and

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implementing innovative practices that align with SWDB priorities. The local areas will receive the criteria and incentive information during the fourth quarter of PY'23. LWDBs will be evaluated on the performance measures and activities during PY'24 (July 1, 2024 - June 30, 2025).

Discussion: The committee requested that staff survey the local area administrators to get their feedback on the criteria they feel should be used to identify a high-performing board. The survey results will be shared during the third quarter committee meeting.

Workforce Development Month and Symposium Ms. Pamela Jones

Ms. Pamela Jones provided a summary of the 2022 Workforce Development Month activities. She also provided the framework for the 2023 Workforce Symposium, announcing the SC@Works: Photo Contest.

South Carolina recognized Workforce Development Month for the first time during September 2022, as a time to promote and increase awareness of the opportunities and programs available to individuals and employers, celebrate the State's workforce development activities, and recognize the efforts of workforce staff and partner agencies.

The month began with Governor Henry McMaster presenting a proclamation naming September Workforce Development Month (WDM) in South Carolina during a press conference at Michelin. WDM activities included local workforce areas executing 17 job fairs and 177 workshops, four webinars facilitated by the Labor Market Information Division, culminating with the recognition of 11 high-performing local workforce development professionals receiving the Workforce Heroes award during the September SWDB meeting.

As part of DEW’s ongoing rural initiative to make DEW and SC Works services accessible to job seekers in rural and underserved areas, the SC@Work Road Trip will have eight stops during 2023 Workforce Development month, beginning September 5, 2023, in Bamberg County.

Other Business/Adjourn Mr. Michaels

Mr. Michaels reminded Committee members that in lieu of a 1st quarter meeting, members are encouraged to attend the 2023 Workforce Development Symposium on September 19, 2023, at the Williams Brice Stadium. Members were asked to email swdb@dew.sc.gov to register for the Symposium.

The meeting adjourned at 11:33 a.m.